



**Application Form**

**Personnel Details**

Title (Mr/Mrs/Miss/Ms)		Date of Birth	
First Name	Middle Names	Last Name	
Relationship			
Home Address	Post Code		
Home Telephone	Mobile Telephone		
Work Telephone	Other Telephone		
E-mail address			
Preferred contact Method			

Nationality	
National Insurance No	
Job Title	Speciality
Do you hold a driving licence	YES <input type="checkbox"/> NO <input type="checkbox"/>

**Professional Registrations/Memberships**

NMC PIN	NMC Expiry date
RCN	MDU
Membership Number	Expiry date

**Qualification / Training**

Qualification	Grade	Date Qualified
Adult General Nursing		
Children's Nursing		
Mental Health Nursing		
Midwifery		



Learning Disability Nursing		
Critical Care Nursing		

Training Courses attended		
	Certificate attached	YES <input type="checkbox"/> NO <input type="checkbox"/>
	Certificate attached	YES <input type="checkbox"/> NO <input type="checkbox"/>
	Certificate attached	YES <input type="checkbox"/> NO <input type="checkbox"/>
	Certificate attached	YES <input type="checkbox"/> NO <input type="checkbox"/>

NMC Test Part 1	
Date test taken	
Test scheduled / Date	
Not yet taken willing to take	

Health and Disability	
The following questions on health and disability are asked in order to find out your needs in terms of reasonable adjustments to access our recruitment service and to find out your needs in order to perform the job or position sought.	
Do you have any health issues or a disability which may make it difficult for you to carry out functions which are essential for the role you seek?	YES <input type="checkbox"/> NO <input type="checkbox"/>
If you have a disability, what are your needs in terms of reasonable adjustments in order to access this recruitment service and to attend interview, or to take aptitude tests etc?	
Please specify	

Occupation health		
Please confirm you have had the following immunisations and provide recent serology reports		
HEP B	Date	
HEP C	Date	
Rubella, Measles	Date	
BCG	Date	
HIV	Date	
Varicella	Date	

English Language Requirements		
1. All applicants must also meet English language requirements, with an International English Language Test (IELTS) score of 7.0 2. Any English Language Test (IELTS) taken more than 2 years ago will be invalid and candidates will have to retake this exam		
English Language Test Result	Grade	Date Taken



Employment Requirements	
Country of Origin	
Please confirm with a ✓ which is applicable to you	
1. Currently in the UK and will not require a sponsor licence	
2. Currently in the UK and will need a sponsor licence	
3. Currently outside UK and will need sponsor licence	

Current Employment			
Current/Most recent employer			
Job Title		Annual Salary	
Start Date		Leave date (if applicable)	
Address			
Position Held			

Referee details				
Please give the names and addresses of 2 professional referees (at least one of whom we can contact immediately for a reference). Both referees must have known you in a professional capacity for a minimum of 6 months and one should be your most recent employer.				
Primary referee (to be contacted immediately)				
Organisation Name				
Contact Name				
Contact e-mail				
Telephone Number				
Job Title within organisation				
Organisation address				
Length of time known	From		To	
Is this your current or previous employer				
Secondary referee				
Organisation Name				
Contact Name				
Contact e-mail				
Telephone Number				
Job Title within organisation				
Organisation address				
Length of time known	From		To	
Is this your current or previous employer				
Are you happy for us to contact this referee immediately			YES <input type="checkbox"/> NO <input type="checkbox"/>	



Emergency Contact					
Title (Mr/Mrs/Miss/Ms)				Date of Birth	
First Name		Middle Names		Last Name	
Relationship					
Home Address				Post Code	
Home Telephone			Mobile Telephone		
Work Telephone			Other Telephone		
E-mail address					
Preferred contact Method					

Data Protection / GDPR
<p>The information that you provide on this form and on any CV given will be used by Health First Medical Staffing Ltd. to provide you work finding services. In case of working with vulnerable persons and where professional qualifications / authorisations are required by law, we will offer to provide details of both your references and qualifications to the clients. In providing this service to you, you consent to your personal data being included on a computerised database and consent to us transferring your personal details to our clients.</p> <p>We may check the information collected, with third parties or with other information held by us. We may also use or pass to certain third parties' information to prevent or detect crime, to protect public funds, or in other way permitted or required by law.</p> <p>I consent to the Company processing the above personal data and Sensitive Personal Data for the following purposes:</p> <ul style="list-style-type: none"> <li>• For the Company to provide me with work-finding services.</li> <li>• For the Company to process with or transfer my personal data to their client/s in order to provide me with work-finding services.</li> <li>• For the Company to process my data on a computerised database in order to provide me with work-finding services.</li> <li>• For the Company to process my data using automated decision-making processes.</li> <li>• Any other relevant purposes for processing personal data &amp; sensitive data for me to meet the obligations/ requirement of my job and placement</li> </ul> <p>I also consent to the Company processing my personal data with third parties including auditors, framework providers and contracts management companies for the purposes of internal audits and investigations carried out on the Company to ensure that the Company is complying with all relevant laws and obligations.</p> <p>The consent I give to the Company will last for 7 years.</p> <p>I am aware that I have the right to withdraw my consent at any time by informing the</p>



Company that I wish to do so in writing.
YES <input type="checkbox"/> I give my consent to Health First Medical Staffing Ltd.

Rehabilitation of Offenders	
Convictions will not necessarily be a bar to obtaining a post. However, because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 42 of the Rehabilitation of Offenders Act 1974. Applicants must declare information about convictions, cautions, reprimands and final warnings, for which other purposes are "spent" under the provisions of the Act.	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever been convicted, cautioned, reprimanded or given a final warning for a criminal offence?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you waiting to hear about any pending prosecutions?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you aware of any police enquiries undertaken following allegations made against you, which may have a bearing on your stability for this post?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever been subject of a disciplinary investigation or proceedings by a previous employer?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Do you currently hold a police report from country of origin?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Proof attached	YES <input type="checkbox"/> NO <input type="checkbox"/>

Your Declaration	
<p>I hereby confirm that the information given is true and correct. I consent to my personal data and CV being forwarded to clients. I consent to references being passed onto potential employers. I can confirm I have good use and command of the English Language.</p> <p>If, during the course of a temporary assignment, the Client wishes to employ me direct, I acknowledge that Health First Medical Staffing Ltd. Will be entitled either to charge the client an introduction/transfer fee, or to agree an extension of the hiring period with the Client (after which I may be employed by the Client without further charge being applicable to the Client).</p>	
Signed	Date

Returning your application form	
Please ensure you send your most recent CV with your application form to either:	
By Post	By E-mail
<b>Health First Medical Staffing Ltd.</b> Sandford Gate, East Point Business Park Sandy Lane West, Littlemore, Oxford, United Kingdom, OX4 6LB.	<a href="mailto:info@healthfirstmedicalstaffing.co.uk">info@healthfirstmedicalstaffing.co.uk</a>

